国际学生网报流程

International Student Application Procedure

一、注册新账号
Ⅰ.Create New Account

1.点击注册。
Click on the "Create New Account" button;

2.输入个人信息，点击下一步。
Fill out your personal information, then click on "Next";

"护照名"中应包含所有中间名和名字，如没有中间名，可直接填写名字。
Field "Given Name and Middle Name on Passport" should include the entire given name and middle name. If you have no middle name, please just fill in your given name.

护照号码 Passport Number *
Please fill in at least one of the following fields: Passport No. or ID No.

◉ 有护照:I have passport ○ 暂未办理护照:I don't have passport.

国籍 Nationality*

取消 Cancel   下一步 Next
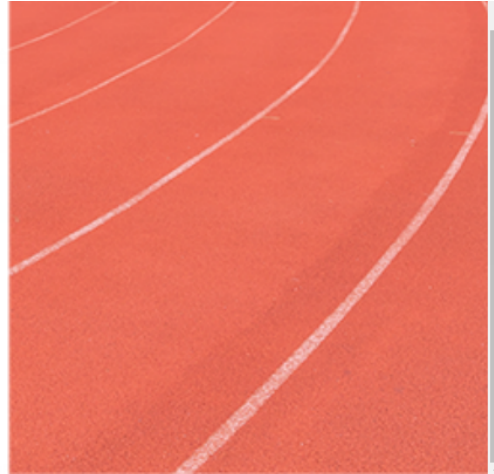
3.邮箱确认，点击 Get Code，获取验证码。
Confirm your registered "Email" address. Click on "Get Code" to receive an email with the verification code;

注册新账号 Create New Account

个人信息   邮箱确认   设置密码   注册成功
Personal information   Email verification   Password   Registered

Email / 电子邮箱 *

Code / 验证码 *   verification code   Get Code / 发送验证码

The verification code will be sent to your registered email address,
please check it. Please also check your junk mails if you cannot find it in Inbox.

上一步 Back   下一步 Next

本系统用于国际学生报名申请、结果查询和在校信息查询等。
This system is used for international students submitting applications to the University, information inquiry, etc.

强烈建议使用360浏览器(10.0以上)或谷歌浏览器(点击下载)填写在线申请。
It is strongly suggested that you use 360 browser (version 10.0 or above) or Chrome browser (click to download) to finish online application.

第一次使用本系统进行报名时，请先注册。同一电子邮箱只允许注册一次。
If this is your first time using this site, please register first to login on the system. Each email address is allowed to register for one account only. Please click to see Registration guide.

登录邮箱，输入邮箱收到的验证码，点击下一步。
Check your Email, copy the verification code you received and paste it into the "Code" field, then click "Next" to continue;

MⓈil QQ邮箱
mail.qq.com
邮箱首页 | 设置 - 换肤

写信
收信
通讯录

收件箱(181)
星标邮件 ⭐
群邮件(1)
草稿箱
已发送
已删除
垃圾箱

我的文件夹
其他邮箱

日历 | 记事本
简历 NEW
发票助手
在线文档
每日悦读
附件收藏
文件中转站
贺卡

在华国际产品客服测试账号 在线申请系统

您好

您的验证码是 21150 30分钟内有效 ），请按照说明进行操作：

1. 复制上面的验证码

2. 将其粘贴到"验证码"部分，然后单击"下一步"继续.

此致，

在华国际产品客服测试账号

这是系统发送的自动电子邮件，请不要回复。

wu han zai hua guo ji Online Application System

Dear

Your verification code is 21150(valid within 30 minutes), please follow the instructions:

1. Copy the verification code above

2. Paste it to the Code part, then click Next to continue.

Yours sincerely,

wu han zai hua guo ji

This is an automated email sent by the system, please DO NOT reply.

4.设置密码，密码要求是不少于 8 位的数字与字母的组合。
Set your password. Note that the password you choose must be at least 8 characters long and must contain at least one number and one letter;

注册新账号 Create New Account

| 个人信息 | 邮箱确认 | 设置密码 | 注册成功 |
| Personal information | Email verification | Password | Registered |

Password / 密码 *   ●●●●●●●●●●

Confirm Password / 确认密码 *   ●●●●●●●●

密码要求：不少于8位的数字字母组合
Requirements: 8 digits or more, includes letters and numbers

下一步 Next

5.注册成功。
Registered successfully；

注册新账号 Create New Account

个人信息	邮箱确认	设置密码	注册成功
Personal information	Email verification	Password	Registered

Registered

Congratulations

You have registered successfully! Your account information
and password has been sent to your email, please check.

登录 Log in

二、登录已注册账号，进行报名
Ⅱ.Log into registered account to start the application

1.输入账号和密码，登录已注册账号。
Enter your Email Address/Username and Password to log in to the registered account;
2.点击在线申请，进入申请页面。
Click on "Start Application";

菜单
Menu

在线申请	消息	通知	发送给老师
Start Application	Messages	Notices	Send Message to

我的申请状态
My application status

申请编号	学年	申请专业	学历	更新时间
Application ID	Academic Year	Course	Degree	Update
			你还没有提交任何申请,马上申请?	
			You haven't started any application yet,apply now?.	

3.依据个人志愿，选择招生类别以及具体的专业。
Choose your desired type of program and major;

4.填写个人信息，上传申请材料，请确保所有带*号部分填写完整 。
Fill out your personal information and upload application materials. Please make sure all fields with * are completed;

5.填写完毕后提交申请。
Submit to complete your application process;

Hello, ▢▢▢

退出 Log out

修改密码 Change Password

Account Name: ▢▢▢

绑定护照号 Bind Passport Number
绑定学号 Bind Student Number
绑定微信 Bind WeChat

| 1.基本信息
Basic Information | 2.申请信息
Application information | 3.申请材料
Documents | 4.补充信息
More information | 5.预览及提交
Preview |

提示 Notice ✕

是否要提交申请?
Are you going to submit the application?

Yes   No

◆ 基本信息 PROFILE

护照姓名 Passport Name

护照姓 Passport Family Name
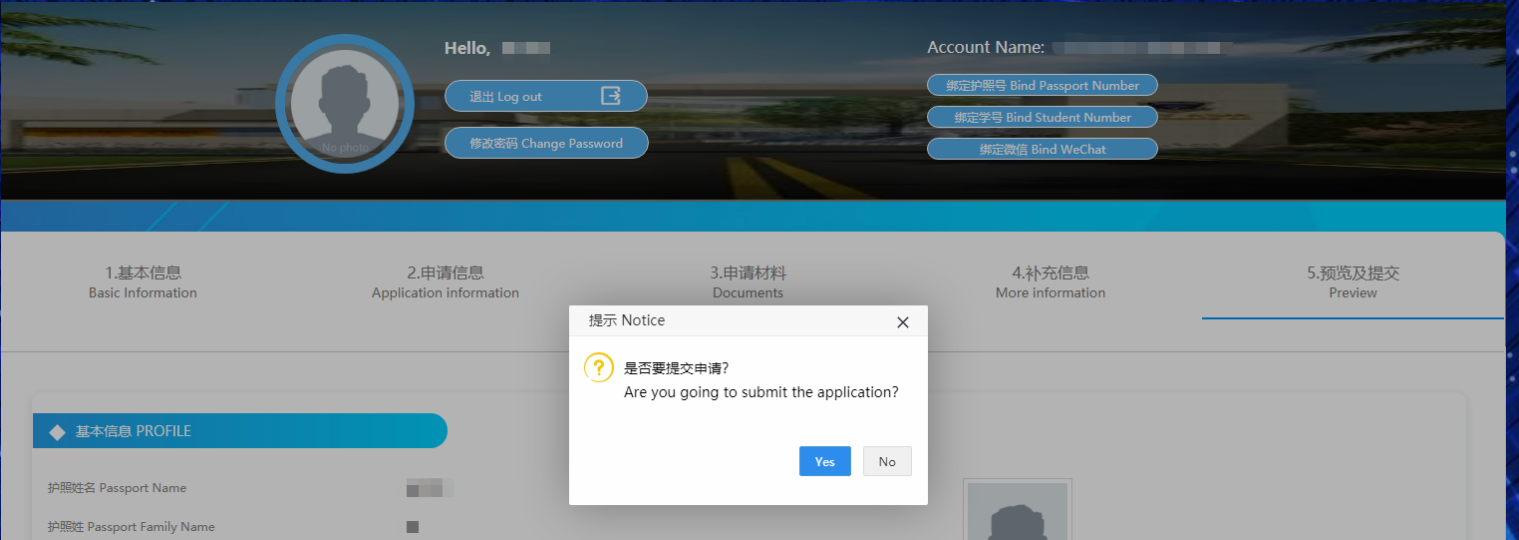
6.如果个人信息填写不完整，系统将自动反馈需要补充的信息，补充完整后提交即可。
The system will give feedbacks automatically if your submitted information is incomplete. You will have to resubmit after completing all the required documents and information;

以下信息/材料缺失，请补充 The information/documents are incompleted, please check and provide it. ✕

请您填写	Please input
性别	Sex
照片	Photo
出生日期	Date of Birth
出生地点	Place of Birth
婚姻状态	Marital Status
宗教	Religion
在本国生活年限	Years of Living in Your Own Country
护照到期时间	Passport Expireat time
护照开始时间	Passport Start date
在哪个中国大使馆或领事馆申请签证	Which Chinese embassy or consulate you will apply for visa
职业	Occupation
工作或学习单位	Employer or Institution Affiliated
是否在华学习	Have study experience in China or not
英语能力	English Proficiency
汉语水平	Chinese Proficiency
HSK等级	HSK Level
最高学历	HighestDegree
最后学历毕业院校	Highest degree graduation school
学习期限	Study Duration
学习期限	Study Duration
家庭地址	Detailed address
省/城市	City/Province
电话/手机	Mobile/Phone
家庭地址国家	Home address country
现住址	Current Address
现住址电话	Address telephone
收件人地址	Receiver'sAddress

补充信息 Back to check   关闭 Close

三. 我的申请状态

Ⅲ.My application status

1. 提交申请以后，可以在**我的申请状态**了解材料审核的最新进度。

You can click on "My application status" for your latest reviewing progress;

1-1） 提交后，**我的申请状态**列表的操作栏显示【查看】，则表示提交成功。

After submitting, if "My application status" shows【View】under "Operation", it means that the submission was successful;

1-2） 审核状态为【退回】，表示申请信息中有内容不符合学校要求，点击【修改】可修改申请信息，点击【提交】后则不能再修改。

If status shows【Revoked】, it means your application contains information that doesn't meet the university's requirement(s), click【Edit】 to edit the information in your application. Double check and confirm your information before clicking【Submit】because the application will not be editable after the submission, unless being revoked again;

1-3） 出现【补充材料】字样，表示提交的申请材料不符合学校要求，或者需要补充更多材料。点击【补充材料】可以进行材料的补充和修改，修改后点击【保存并继续】即可提交，提交后则不能修改。

When Status shows【Add documents】, it means you have application document(s) that doesn't/don't meet the university's requirement(s) or more document(s) is/are needed. Click【Add documents】to upload more documents or edit the documents you already uploaded. After the editing is done, click【Save and Continue】to submit. Again the application will not be editable after the submission, unless it still doesn't meet the requirement(s) after being reviewed;

申请编号 Application ID	学年 Academic Year	申请专业 Course	学历 Degree	更新时间 Update	审核状态 Status
	2007 Spring	技术开发 Jishu	本科生 Bachelor's Degree	-	未提交 Un-submitted
操作 Operation	修改 Edit　提交 Submit　删除 Delete　申请表 Application form				
222611814 2022-06-20	2007 Spring	国际客服 guoji	本科生 Bachelor's Degree	2022-07-28	已录取 Accepted
操作 Operation	查看 View　补充材料 Add document　申请表 Application form　放弃录取 Decline offer				

我的申请状态
My application status

CSC/CIS
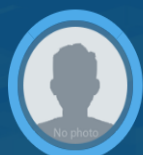学号 Student ID:2022062

您有未完成的专业申请，请继续填写！
You have an incomplete course application, please go to complete it.

四、联系方式
Ⅳ. Contact Us

如果在申请中遇到问题，可以通过站内信方式联系我们。

Should you encounter any problems during your application process, please contact us by sending us comments and messages inside the system through the "Send Message to the Teachers" function.